EXPRESSON OF INTEREST: Manager

The Performance Measurement and Reporting Taskforce’s (PMRT) Benchmarking and Educational Measurement Unit is managing the central components of the 2010 National Assessment Program - Literacy and Numeracy as well as the national sample testing programs in Science Literacy, Civics and Citizenship and ICT Literacy and is seeking a Manager with experience in managing the development and implementation of national and state/territory level testing programs for students in Years 3, 5, 7 and 9 and national sample testing programs for students in Years 6 and 10.

The Manager will work with contractors, states, territories and the non-government school sectors to manage contracts and resources for the development and implementation of a range of high stakes national tests and national reports.

Position Title: Manager  
Classification: Western Australian Public Service Level 8  
Location: Perth, Western Australia  
Period: August 2008 – December 31, 2010  
Salary Range: $93,131 - $101,155

Role

The Manager will be responsible for several large concurrent contracts for national assessment, analysis and reporting. The person is required to have an intimate knowledge of the work undertaken by contractors and jurisdictional testing authorities and will be required to provide advice on how contractors and the Taskforce might deal with particular issues.

The Manager will be required to negotiate with contractors, state and territory testing managers and non-government school sector representatives in relation to contracts set up to implement the National Assessment Program - Literacy and Numeracy, the national sample testing programs in Science Literacy, Civics and Citizenship and ICT Literacy, and projects being conducted under the auspices of Australia’s Education Ministers.

The Manager will be responsible for a team of high level Principal Consultants, a Psychometrician and an Administrative Assistant working within the Benchmarking and Educational Measurement Unit. The Manager will also be expected to liaise with the Secretariat for the Performance Measurement and Reporting Taskforce located in Queensland’s Department of Education Training and the Arts.

The Manager will report to the Director of PMRT’s Benchmarking and Educational Measurement Unit.
**Selection Criteria**

- Demonstrated experience in managing a number of complex contracts and projects concurrently to achieve successful outcomes, requiring exceptional planning and organisational skills.
- Proven high level negotiation and interpersonal skills that demonstrate an ability to influence others and gain acceptance.
- Sound understanding of educational measurement issues and directions.
- Well developed conceptual and analytical skills along with the ability to undertake research and provide advice on issues.
- Well developed team leadership and people management skills.
- Proficiency in written and oral communication skills.
- Tertiary qualifications in educational measurement studies or other recognised qualifications in educational measurement.

**Additional Information**

The Manager will be located in Perth, Western Australia in the Benchmarking and Educational Measurement Unit at the buildings of the Department of Education and Training, 151 Royal Street East Perth 6004.

Assistance with the cost of relocation to Perth may be available.

Some interstate travel will be necessary during the period of tenure.

Employment will be under the terms and conditions for temporary officers within the Western Australian Public Service. It may be possible to arrange secondments with the successful applicant’s employer.

PMRT reserves the right to withdraw or amend the terms of appointment.

For further information regarding the position contact: Peter Titmanis, Director PMRT Benchmarking and Educational Measurement Unit on 08 9264 5052.

**Application**

Applicants are asked to submit a two page statement (maximum) addressing the selection criteria, a CV, and the names and contact details of two referees. Applications are to be submitted in electronic form as a MS Word document or Adobe Acrobat PDF to Lynn Winstanley, at lynn.winstanley@det.wa.edu.au, telephone 08 9264 5144

**Applications Close**

Monday July 28, 2008 5.00 pm Western Standard Time.